

REGULAR MEETING

January 17, 2017

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Kreeger, Anderson. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Parsons. Support from Anderson. Motion passed.
Agenda amendment: Unfinished Business Item G.4: Attorney Memo on Open Meetings

Motion to approve minutes from December 20, 2016. Moved by Parsons. Support from Anderson. Motion passed.

Motion to approve budget amendments. Moved by Anderson. Support from Grubb. Motion passed.
Increase to Cemetery Department of \$329.51. Increase to Elections Department of \$2,390.05.

Updates provided from Zoning Administrator Thomas, Planning Commissioner Bowdoin, Cemetery Board Representative Dickerson, Internet Committee Secretary Jolliff and Recreation Representative Stock.

Motion to pay the Township Assessor a \$75 per diem for Land Division Meetings. Motion by Anderson. Support from Grubb. Motion passed.

Motion to resume renting the township hall to residents beginning April 1, 2017. Motion by Parsons. Support by Anderson. Motion passed.

Motion to approve purchase of twelve (12) tables, seventy-two (72) chairs and two (2) carts for hall. Motion by Parsons. Support from Grubb. Motion passed.

Motion to adopt Policy No. 14 Training Scheduling & Reimbursement. Motion by Parsons. Support by Anderson. Motion passed.

Motion to hire ReVize to redesign and host the township's website. Motion by Anderson. Support by Grubb. Motion passed. Set-up fee \$1000. Annual cost \$1200.

Motion to purchase a display case for the exterior of the building. Motion by Parsons. Support by Anderson. Motion passed.

Motion to have MFM install battery backups on six township computers at \$79 each. Motion by Parsons. Support by Grubb. Motion passed.

Motion to approve the financial report as presented. Moved by Parsons. Support from Rife. Motion passed. Balance as of November 30, 2016, = \$162,053.45, total December income \$290.00. Total December expense = \$30, 515.28 balance as of December 31, 2016, = \$131,828.17.

Motion to approve payment of Internet Committee schedule publication for January. Motion by Parsons. Support by Grubb. Motion passed.

Motion to appoint Keith Daniels to the Board of Review for a two-year term. Motion by Rife. Support by Anderson. Motion passed.

Motion to authorize Board of Review members to attend State of Michigan training and Livingston County Training. Motion by Rife. Support by Parsons. Motion passed.

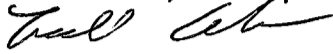
Motion for Board Members and Planning Commission members to attend Annual MTA Conference. Motion by Parsons. Support by Anderson. Motion passed.

Motion to increase township fees. Motion by Anderson. Support by Parsons. Motion passed. The new fees are: Land Division Application fee \$200, first division \$75, each additional division \$25. Property Line Adjustment/Combination Application fee \$125.

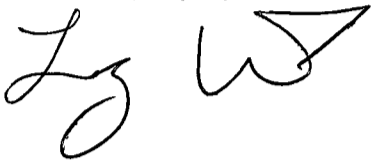
Motion to approve disbursements. Moved by Anderson. Support from Parsons. Motion passed. General Fund EFT through V22194373 for a total of \$24,936.99.

Motion to adjourn meeting. Moved by Parsons. Support from Grubb. Motion passed. Meeting adjourned at 8:46 p.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING

February 21, 2017

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Kreeger, Anderson. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Parsons. Support from Grubb. Motion passed.
Agenda amendment: Unfinished Business Item G.1: Fowlerville Area Rural Broadband Initiative Resolution. New Business H.13: Mileage Reimbursement. H.14: Temporary Land Use Permit and Land Division Compliance form.

Motion to approve minutes from January 17, 2017. Moved by Anderson. Support from Parsons. Motion passed.

Motion to support the Livingston County Road Commission's efforts to protect their right of way regarding wireless internet providers. Motion by Kreeger. Support by Anderson. Motion passed.

Motion to adopt the Fowlerville Area Rural Broadband Initiative Resolution. Motion by Parsons. Support from Anderson. Motion passed.

**RESOLUTION
IN SUPPORT OF THE FOWLERVILLE AREA RURAL BROADBAND
INITIATIVE**

Minutes of a monthly meeting of the Conway Township Board of Trustees held on February 21, 2017 at Conway Township Hall, in 8015 N. Fowlerville, Livingston County, Michigan, at 7:00pm.

PRESENT: All

ABSENT: None

The following preamble and resolution were offered by Parsons

And supported by Anderson

WHEREAS, broadband is a critical infrastructure service to education, businesses and residents in rural Fowlerville, located in west Livingston County; and

WHEREAS, our Preschool through twelfth grade students need broadband internet access to complete their schoolwork, take online classes, and communicate with their teachers, school personnel and families; and

WHEREAS, postsecondary and adult students need broadband internet access due to the remote distance from colleges. Online broadband college options are needed to complete their required coursework, access academic support and effectively communicate with academic leadership; and

WHEREAS, local, county, state and federal government agencies are transitioning exclusively to online services, information and communication both internally and with local residents; and

WHEREAS, local, county and state emergency, health/medical services and public safety officials are transitioning to online services, communication and information; and

WHEREAS, local, county, education and state agencies are making economically responsible decisions towards moving into shared service agreements that require broadband internet access, such as police protection, fire and ambulance services, educational resources and 911 and homeland security; and

WHEREAS, residents require broadband internet for services, banking, entertainment, communication, education, shopping, health services, and other daily activities; and

WHEREAS, large businesses, small businesses, home businesses, and farm businesses require internet access for day-to-day operation; and

WHEREAS, broadband internet access is imperative to enhance the overall quality of life and increase property values, further to attract new businesses and new residents. Lack of broadband is negatively impacting real estate development; and

WHEREAS, using less paper, less traffic, less fuel and reducing the community's carbon footprint is good for the environment; and

WHEREAS, Conway Township Board of Trustees believes that this initiative will provide vital infrastructure to the businesses and residents of our community; and

NOW, THEREFORE, BE IT RESOLVED, Conway Township Board of Trustees supports the rural Fowlerville broadband initiative.

Updates provided from Zoning Administrator Thomas, Planning Commissioner Bowdoin, Cemetery Board Representative Jolliff, Internet Committee Secretary Jolliff and Recreation Representative Stock.

Motion to approve wage increase of 1% for the assistant director of Fowlerville Recreation. Motion by Parsons. Support from Grubb. Motion passed.

Motion to increase Board Trustee annual salary to \$2100 effective April 1, 2017. Motion by Anderson. Support from Grubb. Motion passed.

Motion to increase Deputy Clerk and Deputy Treasurer wage to \$16 per hour effective April 1, 2017. Motion by Rife. Support from Parsons. Motion passed.

Motion to increase meeting per diem for all employees receiving \$50 to \$75 effective April 1, 2017. Motion by Rife. Support from Anderson. Motion passed.

Motion to increase meeting per diem for board and committee chairpersons to \$95 effective April 1, 2017. Motion by Rife. Support from Parsons. Motion passed.

Motion to increase meeting per diem for board and committee secretaries to \$90 effective April 1, 2017. Motion by Rife. Support from Parsons. Motion passed.

Motion to increase Zoning Administrator wage to \$25 per hour effective April 1, 2017. Motion by Parsons. Support from Grubb. Motion passed.

Motion to increase election workers wage to \$12 per hour and chairpersons wage to \$15 per hour effective April 1, 2017. Motion by Rife. Support from Anderson. Motion passed.

Motion to rent township hall for \$150. With a \$200 security deposit. Motion by Anderson. Support by Kreeger. Motion passed.

Motion to pay an attendant \$75 per event to open, close and supervise rental events. Motion by Anderson. Support from Kreeger. Motion passed.

Motion to restrict rental management to Clerk's department. Motion by Anderson. Support from Kreeger. Motion passed.

Motion to purchase and install Koala changing tables in the restrooms. Motion by Anderson. Support from Grubb. Motion passed.

Motion to have Briggs Mechanical program and install lockboxes on hall thermostats. Motion by Parsons. Support from Anderson. Motion passed.

Motion to approve the financial report as presented. Moved by Parsons. Support from Anderson. Motion passed. Balance as of December 31, 2016, = \$131,828.17, total December income \$80,043.96. Total December expense = \$24,936.99 balance as of December 31, 2016, = \$186,935.14.

Motion to approve \$2000.00 expenditure by Cemetery Board for stone restoration in Benjamin Cemetery. Motion by Anderson. Support from Grubb. Motion passed.

Motion to approve budget amendments. Moved by Parsons. Support from Anderson. Motion passed. Increase to Attorney & Legal Fees of \$5439.95. Increase to Cemetery of \$760.00.

Motion to seek bids for work on Gregory Road from Allen to Grant Road and Sherwood Road from Nicholson to Stow Road. Motion by Parsons. Support from Anderson. Motion passed.

Motion to adopt IRS new mileage reimbursement rate of \$.535 for 2017. Motion by Parsons. Support from Rife. Motion passed.

Motion to Publish a Public Hearing on Land Division Ordinance #24. Motion by Anderson. Support from Parsons. Motion passed.

Motion to approve Temporary Land Use Permit form with revisions by Attorney. Motion by Anderson. Support from Parsons. Motion passed.

Motion to purchase bullet proof vest for Ordinance Enforcement Officer. Motion by Anderson. Support from Grubb. Motion passed.

Motion to approve disbursements. Moved by Anderson. Support from Grubb. Motion passed. General Fund EFT through V22788134 for a total of \$30,165.18.

Motion to adjourn meeting. Moved by Anderson. Support from Kreeger. Motion passed. Meeting adjourned at 9:42 p.m.

Todd Anderson, Township Clerk

Todd Anderson

Elizabeth Whitt, Deputy Clerk

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REGULAR MEETING

March 21, 2017

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Kreeger, Anderson. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Parsons. Support from Anderson. Motion passed. Agenda amendments: New business Item 15: Senior Center Letter. 16: Insurance on Stow Road Building.

Motion to approve minutes from February 21, 2017. Moved by Parsons. Support from Kreeger. Motion passed.

Update provided by Zoning administrator Thomas and Planning Commissioner Bowdoin.

Motion to hold and advertise a photo contest for use in the Township Master Plan and on the website.

Motion by Anderson. Support by Parsons.

Motion to amend approved agenda. Motion by Anderson. Support from Parsons. Motion passed.

Agenda amendments: New business 2a: Public Hearings 1. Headlee Rollback Calculation. 2. Budget Adoption. 3. Ordinance No. 24 & 25.

Supervisor Rife called to open public hearing on the Headlee Rollback Calculation at 7:20. Trustee Parsons read Resolution #170321-1 aloud. Parsons noted that the line Establishing Fiscal Year 2016-2017 operating tax millage...should be corrected to read 2017-2018. There were no other comments. Parsons read Resolution #170312-2 aloud.

Motion to close public hearing on Headlee Rollback Calculation for the Operating Tax Millage and Road Millage Rates at 7:30. Motion by Parsons Support by Anderson. Motion passed.

**RESOLUTION #170321- 1
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

ESTABLISHING FISCAL YEAR 2017-2018 OPERATING TAX MILLAGE RATE AS DIRECTED BY THE HEADLEE ROLLBACK CALCULATION

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2017-2018 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to .8870 mils to be levied for operating purposes in Fiscal Year 2017-2018 from within its authorized millage rate.

RESOLVED BY: Parsons

SUPPORTED BY: Anderson

VOTE: Grubb Aye, Anderson Aye, Kreeger Aye, Rife Aye, Parsons Aye

ADOPTION DATE: March 21, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 21, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Todd Anderson

Township Clerk

**RESOLUTION #170321-2
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2017-2018 ROAD MILLAGE RATE AS DIRECTED BY THE HEADLEE ROLLBACK
CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2017-2018 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to 2.0000 mills to be levied for road maintenance and road improvement purposes in Fiscal Year 2017-2018 from within its authorized millage rate.

RESOLVED BY: Parsons

SUPPORTED BY: Anderson

VOTE: Kreeger Aye, Rife Aye, Grubb Aye, Anderson Aye, Parsons Aye

ADOPTION DATE: March 21, 2017

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 21, 2017, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Todd Anderson

Township Clerk

Supervisor Rife called to open public hearing on the 2017-2018 Budget at 7:31. Resident Mike Stock asked why the board was budgeting to balance not have a surplus. Clerk Anderson responded that a balanced budget is always presented. A revenue surplus doesn't affect the process. There were no other comments.

Motion to close public hearing on the budget at 7:34. Motion by Parsons Support by Rife. Motion Passed.

Supervisor Rife called to open public hearing on the amendment of Ordinance No. 24 and the enactment of Ordinance No. 25 at 7:35. Trustee Parsons read Resolution #170321-9 aloud. Parsons read Resolution #170312-10 aloud.

RESOLUTION TO AMEND LAND DIVISION ORDINANCE**Resolution No. 170321-9****Conway Township**

WHEREAS, the Conway Township Board of Trustees has adopted a Land Division Ordinance on May 19, 2015, as General Law Ordinance No. 24;

WHEREAS, the Board desires to amend that ordinance to provide for an alternate on the three-person land division committee in the event of any member's conflict of interest or unavailability;

WHEREAS, authority is provided to the Board to establish and amend such an ordinance pursuant to the Land Division Act and MCL 41.181;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby enacts the amendments to Conway Township Land Division Ordinance, general ordinance No. 24, as presented.
2. All other ordinances, policies, and procedures that are in conflict are hereby repealed.

The foregoing resolution offered by Board Member Parsons.
Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

Rife: Aye

Anderson: Aye

Grubb: Aye

Parsons: Aye

Kreeger: Aye

The Supervisor declared the resolution adopted.

Todd Anderson, Clerk

RESOLUTION TO ENACT ORDINANCE ENFORCEMENT OFFICER ORDINANCE**Resolution No. 170321-10****Conway Township**

WHEREAS, the Conway Township Board of Trustees ("Board") desires to enact a general law ordinance establishing the position of the Ordinance Enforcement Officer and to appoint the Zoning Administrator as the Ordinance Enforcement Officer subject to the conditions set forth in the ordinance;

WHEREAS, authority is provided to the Board to establish such an ordinance pursuant to MCL 41.181; and

WHEREAS, the Board previously voted in favor of adoption of this Ordinance on October 18, 2016, but having realized since this time that notice of its consideration of the proposed ordinance had not been published in advance of the meeting, the Board has rescinded that vote and wishes to re-consider the subject Ordinance.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby enacts the proposed Conway Township Ordinance to Establish Ordinance Enforcement Officer Ordinance, to become general ordinance No. 25, as presented.
2. All other ordinances, policies, and procedures that are in conflict are hereby repealed.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Rife.

Upon roll call vote the board members voted as follows:

Rife: Aye

Anderson: Aye

Grubb: Aye

Parsons: Aye

Kreeger: Aye

The Supervisor declared the resolution adopted.

Todd Anderson, Clerk

Motion to close public hearing at 7:40. Motion by Parsons. Support by Anderson. Motion passed.

Updates provided from Fire Authority Representative Kreeger and Recreation Representative Stock.

RESOLUTION TO ESTABLISH TOWNSHIP Deputy Clerk, Deputy Treasurer

Resolution: # 170321-3

Conway Township

WHEREAS, per MCL 41.95(3), in a township that does not hold an annual meeting, the wage for Deputy Clerk and Deputy Treasurer shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in wage of Deputy Clerk and Deputy Treasurer, is warranted in consideration of the prevailing wages of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2017, the Wage of the office of Deputy Clerk and Deputy Treasurer, shall be as follows: \$16.00 an hour

This resolution offered by board member Parsons

Supported by board member Rife

Upon a roll call vote, the following voted:

Rife Aye, Anderson Aye, Kreeger Aye, Grubb Aye, Parsons Aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 21, 2017.

Todd Anderson, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP Zoning Officer/ Zoning Enforcement Officer**Resolutions; #170321-4****Conway Township**

WHEREAS, per MCL 41.95(3), in a township that does not hold an annual meeting, the wage for Zoning Officer/ Zoning Enforcement Officer shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the wage of Zoning Officer/ Zoning Enforcement Officer is warranted in consideration of the prevailing wage of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2017, the Wage of Zoning Officer/ Zoning Enforcement Officer, shall be as follows:

Zoning Officer/ Zoning Enforcement Officer \$25.00 Hour

This resolution offered by board member Parsons

Supported by board member Kreeger

Upon a roll call vote, the following voted:

Rife Aye, Parsons Aye, Anderson Aye, Kreeger Aye, Grubb Aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 21, 2017.

Todd Anderson, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP Board Members, Chairs, Secretaries, and Meetings**Resolution: # 170321-5****Conway Township**

WHEREAS, per MCL 41.95(3), in a township that does not hold an annual meeting, the wage Per-diem for Board Members, Board Chairs, Secretaries, Meetings shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in Per-diem wage of the Position of Board Member, Chairs, Secretaries and Meetings is warranted in consideration of the prevailing Per-diem wages of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2017, the Per-diem of the Board Member, Board Meetings, shall be as follows: \$75.00 Per- diem

Board Chairs: \$95.00

Board Secretaries: \$90.00

This resolution offered by board member Parsons

Supported by board member Grubb

Upon a roll call vote, the following Voted:

Anderson Aye, Kreeger Aye, Parsons Aye, Rife Aye, Grubb Aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 21, 2017.

Todd Anderson, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 170321-6

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of trustee is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted;

NOW BE IT RESOLVED that as of April 1, 2017, the salary of the office of trustee, shall be as follows:

Trustee Salary \$2100.00

This resolution offered by board member: Parsons

Supported by board member: Rife

Upon a roll call vote, the following voted:

Rife Aye, Kreeger Nay, Parsons Nay, Grubb Aye, Anderson Aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 21, 2017.

Todd Anderson, Clerk

Resolution to Establish Township Election Inspectors and Election Chairs

Resolution #170321-7

Conway Township

WHEREAS, per MCL 41.95(3) in a township that does not hold an annual meeting, the wage of Election Inspectors and Election Chairs shall be determined by the township Board, and

WHEREAS, the Conway Township Board deems that an adjustment in the hourly wage of Election Inspectors and Election Chairs is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County.

NOW BE IT RESOLVED that as of April 1, 2017, the hourly wage of the Election Inspectors and Election Chairs shall be as follows:

Election Inspectors: \$12.00

Election Chairs: \$15.00

This resolution offered by board member: Parsons

Supported by: Grubb

Upon Roll Call vote, the following voted:

Grubb Aye, Parsons Aye, Rife Aye, Kreeger Aye, Anderson Aye

The Supervisor declared the resolution adopted, at the Conway Township Board of Trustees meeting held on March 21, 2017.

Todd Anderson, Clerk

RESOLUTION TO RESCIND RESOLUTION #161018-01

Resolution No. 170321-11

WHEREAS, the Conway Township Board of Trustees ("Board") previously considered and adopted proposed Conway Township Ordinance to Establish Ordinance Enforcement Officer Ordinance, to become general ordinance No. 25 at its regular meeting on October 18, 2016, by Resolution Number 161018-01;

WHEREAS, it was brought to the attention of the Board that notice of its consideration of the proposed ordinance was not published in the newspaper indicating a public hearing was scheduled;

WHEREAS, the Board wishes to rescind its prior adoption of ordinance No. 25 to allow for advance notice, publication, and a public hearing to be conducted prior to its consideration and vote; and

WHEREAS, such public hearing has been set and notice provided for the Board's consideration of the ordinance at its March 21, 2017, regular meeting.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board rescinds its prior decision adopting Conway Township Ordinance to Establish Ordinance Enforcement Officer Ordinance, to become general ordinance No. 25, Resolution No. 161018-01.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

Rife: Aye

Anderson: Aye

Grubb: Aye

Parsons: Aye

Kreeger: Aye

The Supervisor declared the resolution adopted.

Todd Anderson, Clerk

Motion to hold and advertise a Township Photo Contest for use in the Master Plan and on the Township Website. Motion by Anderson. Support from Parsons. Motion Passed.

Motion to seek bids to repaint the office area of the hall. Motion by Anderson. Support from Parson. Motion passed.

Motion to approve the financial report as presented. Moved by Parsons. Support from Anderson. Motion passed. Balance as of January 31, 2017, = \$186,935.14, total February income \$13,194.82. Total February expense = \$30,165.18 balance as of February 28, 2017, = \$169,964.78.

Trustee report by Parsons. The hall was open on March 9 as an Emergency Warming Center. No one took advantage of the opportunity.

Updates were given by Internet Committee Chair Dickerson and Cemetery Board Representative Jolliff.

Motion to have John Enos attend a Cemetery Board meeting to discuss a Master Plan. Motion by Grubb. Support by Anderson. Motion failed with all nay votes. The Cemetery Board will instead combine their meeting with the Planning Commission's special meeting May 15.

Motion to adopt the Proposed Budget for the 2017-2018 Fiscal Year. Motion by Parsons. Support from Grubb. Roll call vote: Kreeger Nay, Grubb Aye, Parsons Aye, Rife Aye, Anderson Aye.

Road Maintenance bids were opened. The item was tabled until April when Road Fund reports should be available.

Motion to advertise for bids to perform landscaping and lawn care for the township for the upcoming season. Motion by Parsons. Support from Grubb. Motion passed.

Motion to hire Michigan Chloride Sales, LLC to provide dust control services for the season. Motion by Parsons. Support from Grubb. Motion passed.

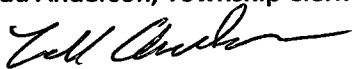
Motion to contract with the Fowlerville Senior Center for \$1000. Motion by Anderson. Support by Rife. Motion passed.

Motion to approve budget amendments. Moved by Parsons. Support from Kreeger. Motion passed.

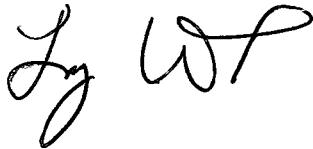
Motion to approve disbursements. Moved by Parsons. Support from Grubb. Motion passed. General Fund EFT through V23385174 for a total of \$52,345.96.

Motion to adjourn meeting. Moved by Anderson. Support from Parsons. Motion passed. Meeting adjourned at 8:47 p.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



SPECIAL MEETING

March 30, 2017

TIME: 9:00 a.m.

Supervisor Rife called the meeting to order at 9:00 a.m.

Present: Rife, Kreeger, Anderson.

Agenda: Transfer of Chloride Contract.

Michigan Chloride Sales, LLC informed Supervisor Rife after being awarded the township dust control contract at the regular meeting on March 21 that they had to withdraw their bid and refused the contract.

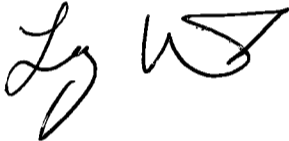
Motion to award the contract to Chloride Solutions Ice & Dust Control. Moved by Anderson. Support from Kreeger. Motion passed.

Motion to adjourn meeting. Moved by Anderson. Support from Kreeger. Motion passed. Meeting adjourned at 9:10 a.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING

April 18, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Kreeger, Anderson. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Parsons. Support from Anderson. Motion passed. Agenda amendments: G. OLD BUSINESS: 1. Roads a. budget b. Bids. H. NEW BUSINESS: 16. Volunteer Waiver Form. 17. Employee Handbook. 18. Pest Control.

Motion to approve minutes from March 21, 2017 regular meeting and March 30, 2017 Special Meeting. Moved by Kreeger. Support from Anderson. Motion passed.

Motion to award the maintenance of Gregory Road between Allen Road and Grant Road and Sherwood Road between Nicholson Road and Stow Road to Joe Raica Excavating, Inc at a cost of \$130,780. Moved by: Parsons. Support from Anderson. Motion passed.

Motion to award the office painting job to ~~Brush & Palette Interior Decorators~~ PRO PLUS at a cost of \$1,698.87. Moved by: Kreeger. Support from: Grubb. Motion passed.

Motion to award the Lawncare and Landscaping jobs for 2017 to Great Lakes Outdoor Solutions at a cost of \$1,120 for landscaping at the township hall and \$450 per week for mowing. Moved by Anderson. Support from: Grubb. Motion passed.

Motion to accept Gracon Services, Inc. Internet Link Project proposal at a cost of \$2000. Moved by: Kreeger. Support from: Parsons. Motion passed.

Updates provided by Zoning administrator Thomas, Planning Commissioner Bowdoin, Fire Authority Representative Kreeger, and Recreation Board Representative Stock.

Motion to reconcile and finalize the 2016-2017 General Fund Budget. Moved by: Anderson. Support from: Parsons. Motion passed.

RESOLUTION REGARDING GRANT FOR SECURITY CAMERAS

Resolution No. 170418- 01

Conway Township

WHEREAS, to reduce risk and liability, grant funds are available through the Michigan Township Participating Plan ("MTPP") for the acquisition, installation, and utilization of a security camera system for the benefit of Michigan townships;

WHEREAS, the Conway Township Board of Trustees ("Board") has determined it to be in the best interests of the health, safety, and welfare of the public and its public officials, officers, employees, and agents to increase security at the Conway Township Hall;

WHEREAS, the Board wishes to seek grant funds from the MTPP in a manner that allows them to receive a decision on the grant in a prompt and timely fashion;

NOW, THEREFORE, BE IT RESOLVED that the Clerk is hereby authorized to do all that is reasonably necessary to apply for and seek the approval of the MTPP for grant funding on behalf of Conway Township for the purpose of acquisition, installation, and/or utilization of a security camera system for the benefit of the elected officials, officers, employees, agents, and citizens of Conway Township.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Grubb.

Upon roll call vote the board members voted as follows:

Rife: aye


Anderson: aye

Grubb: aye

Parsons: aye

Kreeger: aye

The Supervisor declared the resolution adopted.



Todd Anderson, Clerk

Motion to approve the financial report as presented. Moved by Parsons. Support from Anderson. Motion passed. Balance as of February 28, 2017, = \$169,964.78, total February income \$111,918.18. Total February expense = \$26,447.98 balance as of February 28, 2017, = \$255,434.98.

Motion to use a consent agenda at future meetings following adoption of a forthcoming resolution from Attorney Cooper at the May 16 meeting. Moved by: Anderson. Support from: Parsons. Motion passed.

Motion to approve the Volunteer Activity Waiver as presented. Moved by: Anderson. Support from: Parsons. Motion passed.


Motion for Clerk Anderson to develop an Employee Handbook with Attorney Cooper. Moved by: Anderson. Support from: Grubb. Motion passed.

Motion to authorize Clerk Anderson to contract pest control services on an ongoing basis for the hall. Moved by: Rife. Support from: Grubb. Motion passed.

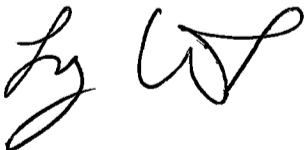
Motion to approve disbursements. Moved by Anderson. Support from Parsons. Motion passed. General Fund EFT through V24093078 for a total of \$13,562.05.

Motion to adjourn meeting. Moved by Anderson. Support from Parsons. Motion passed. Meeting adjourned at 8:41 p.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING

May 16, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Anderson. Absent: Kreeger. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Anderson. Support from Grubb. Motion passed. Agenda amendments: H. NEW BUSINESS: 17. Depositories.

Motion to approve minutes from April 18, 2017 regular meeting as amended. Moved by Parsons. Support from Anderson. Motion passed. Minutes amendments: Change Brush & Palette Interior Decorators to Pro Plus to match bid.

RESOLUTION TO ALLOW FOR CONSENT AGENDA**Resolution No. 170516-01****Conway Township**

WHEREAS, the Conway Township Board of Trustees ("Board") desires to employ a method to move through routine matters in an efficient manner;

WHEREAS, the Board has been advised on the process of being able to approve certain routine matters, as identified below and as may be amended from time to time, efficiently and without discussion in the form of a consent agenda;

WHEREAS, discussion and a more formal agenda process is not necessary for the adoption of these certain routine matters;

WHEREAS, any member of the Board may remove an item from the consent agenda for further discussion, inquiry, and/or subsequent vote;

NOW, THEREFORE, BE IT RESOLVED that a consent agenda may be presented at the beginning of a meeting with each item lettered and any associated documentation provided to members of the Board in advance. Consent agenda items shall consist of non-controversial routine matters such as, but not limited to, the following:

- Approval of the minutes;
- Communications requiring no action;
- Appointments to committees;
- Purchases of goods, services, and supplies;
- Final approval of proposals or reports that the Board has been dealing with for some time and all members are familiar with the implications;
- Reports provided for information only including updates from the Zoning Administrator, Planning Commission Chair, Fire Authority Representative, Recreation Representative, Internet Committee;
- Treasurer's report and disbursements.

Items may be placed on the consent agenda at the discretion of the Clerk and may be removed from the consent agenda on the request of any one Board member. Items not removed shall be adopted by general consent without discussion. Removed items shall be placed later on the agenda. Any document associated with an adopted consent agenda item shall become part of the minutes.

The foregoing resolution offered by Board Member Parsons.
Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

Anderson: Aye

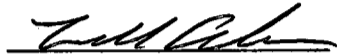
Grubb: Aye

Parsons: Aye

Kreeger: Absent

Rife: Aye

The Supervisor declared the resolution adopted.



Todd Anderson, Clerk

Motion to allow Trustee Parsons to purchase a Veteran's appreciation banner for the township up to \$300. Motion by: Anderson. Support from: Grubb. Motion passed.

Motion to allow Supervisor Rife and Clerk Anderson to sign a School Liaison Officer Contract on behalf of the township. Motion by: Parsons. Support from: Grubb Motion passed.

Updates provided by Zoning administrator Thomas, Planning Commissioner Bowdoin, and Recreation Board Representative Stock.

Motion to approve Supervisor Rife's attendance to the Michigan Township Association of Supervisors Conference on June 20-21. Motion by Anderson. Support from: Parsons. Motion passed.

Motion to table window maintenance in office area of the hall pending the gathering of more bids. Motion by Parsons. Support from: Anderson. Motion passed.

Motion to discontinue using the Heartland Payroll Service and switch back to QuickBooks Payroll starting July 1, 2017. Motion by Anderson. Support from: Grubb. Motion passed.

Motion to switch from the Excel spreadsheet format for the budget to the QuickBooks format. This was recommended by Ken Palka. In all future budgets the department heads can make out their own budget requests which the board will then vote on. Motion by Parsons. Support from Grubb. Motion passed.

Motion to accept the proposed estimate to refurbish the Conway Township sign and have address numbers installed on the peak of the entrance by DWI Signs & More who made the sign. Motion by Anderson. Support from Parsons. Motion passed.

Motion to change the Internet Committee to a commission and act as a liaison between the consultant and the board of trustees. The Internet Commission would make recommendations to the board. The Internet Commission would not exceed 5 members and would be paid for monthly meetings at the standard township per diem. This change would be effective July 1, 2017. Motion by Anderson. Support from Grubb. Roll call vote: Anderson aye, Grubb aye, Parsons nay, Rife nay. Motion failed.

Motion to approve the financial report as presented. Moved by Parsons. Support from Anderson. Motion passed. Balance as of March 31, 2017, = \$255,434.98, total April income \$2,216. Total April expense = \$34,638.82 balance as of April 30, 2017, = \$223,012.16.

Updates were given by Internet Committee Secretary Anderson and Cemetery Board Chair Dickerson.

Motion to pay for previously approved road maintenance of Gregory Road between Allen Road and Grant Road and Sherwood Road between Nicholson Road and Stow Road to Joe Raica Excavating, Inc at a cost of \$130,980 upon completion. Moved by: Rife. Support from Parsons. Motion passed.

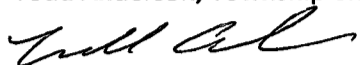
Motion to pay Jeff Judd for his services at the Spring Clean-up event. Motion by: Rife. Support from: Parsons. Motion passed.

Motion to adopt the following list of depositories: First National Bank, Huntington Bank, Chase Bank. Motion by Grubb. Support from: Parsons. Motion passed.

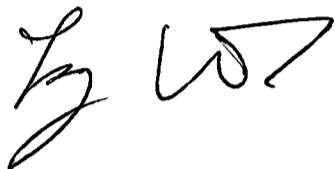
Motion to approve disbursements. Moved by Parsons. Support from Anderson. Motion passed.
General Fund EFT through V24603029 for a total of \$32,100.75.

Motion to adjourn meeting. Moved by Anderson. Support from Parsons. Motion passed. Meeting
adjourned at 8:15 p.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING**June 20, 2017**

Clerk Anderson called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Grubb, Parsons, Anderson, Kreeger. Absent Rife. Township attorney Cooper also present along with several residents.

Motion for Clerk Anderson to conduct the meeting. Motion by Parsons. Support from Kreeger. Motion passed.

Motion to approve the consent agenda. Motion by Anderson. Support from Parsons. Motion passed.

Included in the consent agenda: May 16 Meeting Minutes, Planning Commission Minutes, Zoning Administrator Report, Financial Report, Disbursements, Cemetery Minutes, Trustee Parsons Report, Clerk Report, Internet Committee Minutes.

Motion to authorize Gracon to work with township staff to work with Challenger Technologies for Route Phase of Internet Project for \$7500 if they don't have another recommendation within a week from tomorrow. Motion by Parsons. Support by Kreeger. Motion passed.

Motion to mail an Internet Service Survey to residents with a self-addressed stamped envelope. Motion by Anderson. Support by Parsons. Motion passed.

Motion to have Pro. Bros. replace the windows in the front office for \$6189. Motion by Parsons. Support by Kreeger. Motion passed.

Motion to adopt meal allowance for training: 1 day training lunch only \$20. For training, more than 1 day \$15 breakfast, \$20 for lunch, \$25 for dinner. Motion by Anderson. Support by Grubb. Motion passed.

RESOLUTION TO OBTAIN GRANT FOR VOTING EQUIPMENT**Resolution No. 170620-01****Conway Township**

WHEREAS, the Conway Township Board wishes to apply for grant funds from the State of Michigan and/or the federal government to obtain a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and/or related Election Management System (EMS) software ("Voting System").

WHEREAS, partial funding for the Voting System is being provided by the State of Michigan and may include a combination of Federal Help America Vote Act and state-appropriated funds.

WHEREAS, funding obligations have been determined for local municipalities, through a contractor selected by Livingston County (see attached cost table) in accordance with a plan for and contract with Livingston County, and Conway Township wishes to utilize grant funds to cover as much of its share and obligation as possible.

WHEREAS, Conway Township plans to begin implementation of the new voting system in 2017-2018, and desires to apply for the grant funds while the funds are still available.

NOW, THEREFORE, BE IT RESOLVED the Conway Township Clerk is hereby authorized to submit the applications to obtain the grant or grants available to it for purchase of the Voting System. The Clerk may further enter into any agreement with the State of Michigan and/or Livingston County necessary and attendant to obtaining and using the grant funds for purchase of the Voting System after said agreement is reviewed and approved by the Township attorney.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

Rife: Absent

Anderson: Aye

Grubb: Aye

Parsons: Aye

Kreeger: Aye

The Clerk declared the resolution adopted in the Supervisor's absence.



Todd Anderson, Clerk

7-15-17
Dated

Motion to seek estimates to have the Benjamin, Klein and Coughran surveyed. Motion by Parsons. Support from Kreeger. Motion passed.

Motion to seek pricing to erect fencing on the South and West boundaries of the Benjamin Cemetery. Motion by Parsons. Support by Anderson. Motion passed.

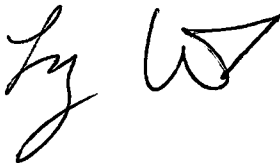
Motion to allow Clerk and Supervisor to sign the renewal of the township's contract with Wolverine State Assessing, Inc. for an additional \$100 per month. Motion by Parsons. Support by Kreeger. Motion passed.

Motion to adjourn meeting. Moved by Anderson. Support from Grubb. Motion passed. Meeting adjourned at 8:23 p.m.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING

July 18, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper also present along with several residents.

Motion to approve the consent agenda. Motion by Parsons. Support from Anderson. Motion passed.

Included in the consent agenda: June Meeting Minutes, Planning Commission Minutes, Zoning Administrator Report, Cemetery Minutes, Supervisor Report, June Chase Credit Card Bill.

Motion to approve the board meeting agenda. Motion by Parsons. Support from Grubb. Motion Carried

Motion to contract with Monument Engineering Group Associates (MEGA) to survey the five township owned cemeteries at a cost of \$7700. Motion by Anderson. Support from Parsons. Motion passed.

Motion to contract with Liberty Title to have title searches done on all five cemeteries at a cost of \$1150. Motion by Parsons. Support from Anderson. Motion passed.

Motion to postpone fencing at the Benjamin Cemetery until the survey is completed. Motion by Kreeger. Support from Anderson. Motion passed.

Motion to grant a 40-foot easement on Parcel ID No. 47 01 29 300 032 to be used by Miller Cemetery Parcel ID No. 47 01 29 300 001. Motion by Parsons. Support from Rife. Motion passed.

Motion to purchase 12 sets of Planning text books from MTA. Motion by Anderson. Support from Grubb. Motion passed.

Motion to contract with Maple Grove farms to clean out and reshape the ditch along the East side of Gregory Road West of the Conway Klein Cemetery at a cost of \$2400. Motion by Parsons. Support by Anderson. Motion passed.

Motion to contract with JC Pearson & Sons LLC to seal coat the township hall parking lot at a cost of \$1895. Motion by Anderson. Support by Parsons. Motion passed.

Motion to accept the Treasurer's financial report. Motion by Parsons. Support by Kreeger. Motion passed.

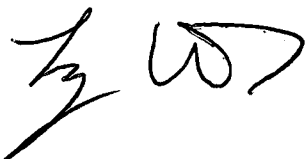
Motion to accept Clerk's disbursements report. Motion by Parsons. Support by Grubb. Motion passed.

Motion to adjourn meeting at 8:00 PM. Moved by Parsons. Support from Anderson. Motion passed.

Todd Anderson, Township Clerk



Elizabeth Whitt, Deputy Clerk



REGULAR MEETING

August 15, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper also present along with several residents.

Motion to approve the consent agenda. Motion by Anderson. Support from Grubb. Motion passed.

Included in the consent agenda: July Meeting Minutes, Planning Commission Minutes, Zoning Administrator Report, Financial Report, Disbursements, Cemetery Minutes, Police Report, Clerk Report, Internet Committee Minutes, August Chase Credit Card Bill, Recreation Department Report.

Motion to approve the board meeting agenda as amended. Motion by Anderson. Support from Parsons. Motion passed. Agenda Amendments: H. NEW BUSINESS: 6. Recreation Department Invoice. Change item 4. From Cemetery Board Laptop to Cemetery Advisory Committee Laptop.

Motion to approve Gracon Services, Inc. Internet Link Project Phase III Management Consulting proposal at a cost of \$6000. Motion by Kreeger. Support from Anderson. Motion passed.

Motion to approve Eagle Scout Reflection Garden Projects for the Conway Miller Cemetery and the Coughran Cemetery by John Blackstone and Dillon Foss. Motion by Anderson. Support from Grubb. Motion passed.

Motion to approve the Application to Amend the Official Zoning Map form as presented by the township attorney. Motion by Parsons. Support from Grubb. Motion passed.

Motion to purchase a laptop computer for the Cemetery Advisory Committee's use at a cost of \$859 as quoted by MFM Networks, Inc. Motion by Parsons. Support from Grubb. Motion passed.

Motion to purchase a non-network printer for township business use. Motion by Parsons. Support from Anderson. Motion passed.

Motion to have the parking lot lights repaired by Crampton Electric and to obtain an estimate for converting them to LED lights. Motion by Parsons. Support from Grubb. Motion passed.

Motion to pay the Recreation Program invoice for \$16,492.61. Motion by Parsons. Support from Grubb. Motion passed.

Motion to adjourn meeting at 8:45 PM. Moved by Parsons. Support from Grubb. Motion passed.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

REGULAR MEETING**September 19, 2017**

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper also present along with several residents.

Motion to approve the consent agenda. Motion by Parsons. Support from Anderson. Motion passed.

Included in the consent agenda: August 15 Meeting Minutes, Planning Commission Minutes, Zoning Administrator Report, Financial Report, Disbursements, Cemetery Minutes, Internet Committee Minutes, Credit Card Statement, Trustees Report

Motion to approve the board meeting agenda as amended. Motion by Anderson. Support from Parsons. Motion passed. Agenda Amendments: G. OLD BUSINESS 4. Michael Grady 5. Carlisle Wortman H. NEW BUSINESS: 9. Crampton Electric estimate for hall lights.

Motion to approve a Letter of Agency for Gracon Services, Inc. with attorney approval. Motion by Anderson. Support from Grubb. Motion passed.

Motion to receive the Auditor's report. Motion by Parsons. Support from Grubb. Motion passed.

Motion to accept auditor's recommendation to continue having an outside service of the clerk's choosing manage payroll. Motion by Parsons. Support from Grubb. Motion passed.

Motion to have Payroll checks drawn from a payroll service account instead of the township's. Motion by Parsons. Support from Anderson. Motion passed.

Motion to purchase an additional Verity Scan for elections. Motion by Anderson. Support from Parsons. Motion passed.

**RESOLUTION TO APPROVE THE LIVINGSTON COUNTY
HAZARD MITIGATION PLAN**

Resolution No. 170919- 01

Conway Township

WHEREAS, the Livingston County Emergency Management Department is hereby suggesting the Township of Conway, as a local unit of government, to formally adopt the Livingston County Hazard Mitigation Plan, and;

WHEREAS, the Livingston County Emergency Management Department in conjunction with the Livingston County Planning Department, has compiled and developed a Hazard Mitigation Plan unique to Livingston County, and;

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has reviewed and approved the plan, and the FEMA subject matter expert has reviewed and accepted the plan with a letter of initial approval, and;

WHEREAS, the formal approval of this plan by FEMA is contingent on the adoption by the Livingston County Board of Commissioners and the Township of Conway as a participating jurisdiction in the plan, and;

WHEREAS, the Livingston County Board of Commissioners has adopted the Livingston County Hazard Mitigation Plan, dated and sealed on March 20, 2017, and;

WHEREAS, FEMA accepted and approved the Livingston County plan on April 4, 2017.

THEREFORE, BE IT RESOLVED, the Conway Township Board of Trustees formally approves the Hazard Mitigation Plan developed by Livingston County.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Rife.

Upon roll call vote the board members voted as follows:

Rife: Aye

Anderson: Aye

Grubb: Aye

Parsons: Aye

Kreeger: Aye

The Supervisor declared the resolution adopted.

Todd Anderson, Clerk

Motion to add: Legal Review/Road Maintenance and Easement Agreement Deposit of \$350 to the township fee schedule. Motion by Anderson. Support from Parsons. Motion passed.

Motion to purchase a mobile phone for the Zoning Administrator. Motion by Rife. Support from Parsons. Motion passed.

Motion to purchase a laptop computer for the Planning Commission Secretary's use. Motion by Parsons. Support from Rife. Motion passed.

Motion to grant access to the building outside of business hours to the cleaning service. Motion by Anderson. Support from Rife. Motion passed.

Motion to appoint Wolverine Engineers & Surveyors, Inc. as the township engineers with the Supervisor negotiating rates. Motion by Parsons. Support from Anderson. Motion passed.

Motion to accept Crampton Electric's bid for \$3600 to replace the existing lights in the hall with LED lights. Motion by Anderson. Support from Parsons. Motion passed.

Motion to advertise for snow removal bids. Motion by Anderson. Support from Parsons. Motion passed.

Motion to adjourn meeting at 8:57 PM. Moved by Parsons. Support from Anderson. Motion passed.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

REGULAR MEETING**October 17, 2017**

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper and Zoning Administrator Thomas were also present along with several residents.

Motion to approve the consent agenda. Motion by Anderson. Support from Kreeger. Motion passed.

Included in the consent agenda: September 19, 2017 meeting minutes, Planning Commission minutes, Zoning Administrator report, Financial report, Disbursements, Internet Committee minutes, Credit card statement, Trustees report, Cemetery Minutes, Community Recreation Report.

Motion to approve the board meeting agenda as amended. Motion by Parsons. Support from Grubb.

Motion passed. Agenda Amendments: VIII. NEW BUSINESS 3. Distribution of Master Plan 4. Livingston County Transportation Coalition 5. Zoning Ordinance Amendments

Motion to move to mandatory direct deposit or debit card deposit for all employees. Motion by Anderson. Support from Rife. Motion passed.

Motion to hire a part-time secretary for 12 hours per week at \$12.00 per hour. Supervision will be provided by the Clerk. Motion by Anderson. Support from Kreeger. Motion passed.

Motion to distribute the revised Master Plan with introduction letter from John Enos to adjoining townships. Motion by Parsons. Support from Anderson. Motion passed.

Motion to invite representatives from the Livingston County Transportation Coalition to speak at the November or December meeting. Motion by Parsons. Support by Anderson. Motion passed.

Motion to place ad in the Fowlerville News and Views for secretary position. Motion by Parsons. Support by Grubb. Motion passed.

Motion to adjourn meeting at 7:50 PM. Moved by Kreeger. Support from Anderson. Motion passed.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

REGULAR MEETING

November 21, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper and several residents.

Motion to approve the consent agenda. Motion by Anderson. Support from Parsons. Motion passed.

Included in the consent agenda: October 17, 2017 meeting minutes, Planning Commission minutes, Zoning Administrator report, Financial report, Disbursements, Internet Committee minutes, Credit card statement, Cemetery Minutes, Community Recreation Report.

Motion to approve the board meeting agenda as amended. Motion by Parsons. Support from Grubb. Motion passed. Agenda Amendments: VIII. OLD BUSINESS 3. Cell phone for Clerk

Motion to authorize Gracon to send out the Request for Proposals for Design, Engineering, and Consulting Services for a Fiber Broadband Network in Conway Township with the attorney's amendments. Motion by Anderson. Support from Parsons. Roll call vote: Anderson: Aye, Kreeger: Aye, Parsons: Aye, Grubb: Aye, Rife: Aye.

Motion to enter into an agreement with Michael Watzka for the purpose of representing Conway Township regarding the FTTP Project. Motion by Parsons. Support from Anderson. Roll call vote: Grubb: Aye, Parsons: Aye, Kreeger: Aye, Anderson: Aye, Rife: Aye.

Motion to approve the purchase of a cellular phone for the clerk. Motion by Anderson. Support from Grubb. Motion passed.

RESOLUTION TO AMEND THE ZONING ORDINANCE**Resolution No. 171121-__01__****Conway Township**

WHEREAS, the Conway Township Board of Trustees has previously adopted the Conway Township Zoning Ordinance ("Zoning Ordinance") pursuant to its powers under the Michigan Zoning & Enabling Act ("MZEA");

WHEREAS, the Planning Commission has initiated the process to amend the text of the Zoning Ordinance under the MZEA and Article 4 of the Zoning Ordinance;

WHEREAS, over the course of over a dozen meetings, input from the public, input from Township consultants and attorneys, the Planning Commission has considered and prepared proposed amendments to the Zoning Ordinance, in summary form, as follows:

1. Minimum size of an accessory building that requires a building permit increase to 200 square feet from 100 square feet, amendment to Section 6.06(B).
2. The definition of building and structure in Article 2, and revision to 3.03(A) for land use permits.
3. New Section 4.09 for conditional rezoning.
4. New Section 6.25 and related definitions for addressing medical marijuana uses and confirming the Township's decision not to allow the operation of any kind of marijuana facility.
5. New Section 6.09A(8) relating to agricultural tourism, amendments to the parking Section 2.04, and added definitions to Article 2.
6. Revisions to Article 13 relating to special use permits.

- 7. Adding new Section 6.26 for solar energy collectors and noting this additional potential use as appropriate in Articles 7-11 and adding definitions in Article 2.
- 8. Reduction of setbacks for accessory structures, drain and shoreline easements, principal dwelling on adjacent property, and associated amendments in Section 6.06, 7.04, and 8.04.
- 9. New subsection 13.10F(2)(j) and amendments to other subsections under commercial recreation (special uses) to address specifically mud bogs and other off road vehicle courses.

("Amendments").

WHEREAS, the Planning Commission then held a public hearing and received favorable reviews from the Livingston County Planning Commission, after which the Planning Commission recommended the Board approve and adopt the Amendments;

WHEREAS, the Board desires to approve and adopt the Amendments to the Zoning Ordinance, as recommended by the Planning Commission, as a fair and reasonable regulation of the use of land within township in furtherance of the health, safety, and welfare of the residents of the township;

WHEREAS, authority is provided to the Board to amend the Zoning Ordinance per section 401 of the of the MZEA, MCL 125.3401;

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Board hereby amends the Conway Township Zoning Ordinance as presented.
- 2. The amendments shall take effect after 30 days.
- 3. All other ordinances, policies, and procedures that are in conflict with the Amendments herein adopted are repealed.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

- Rife: aye
- Anderson: aye
- Grubb: aye
- Parsons: aye
- Kreeger: aye

The Supervisor declared the resolution adopted at a regular meeting of the Board held on November 21, 2017.

Todd Anderson, Clerk

Motion to accept Mayhew's Services, Inc. bid for snow removal on Daisey Lane for 30 days until a public hearing is held December 19. Motion by Parsons. Support from Anderson. Motion passed.

Motion to accept Great Lakes Outdoor Solutions bid for snow removal at the township hall. Motion by Parsons. Support from Anderson. Motion passed.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 - www.michigan.gov/lra

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Conway Township council/board

(regular or special)
called to order by Michael Rife on November 21, 2017 at 7:00 pm
(date) (time)

the following resolution was offered:
Moved by Larry Parsons and supported by Todd Anderson
that the application from Fred Robert Watson Jr. and Dana John Sherwood

(name of applicant)
for the following license(s): Small batch distillery
(list specific licenses requested)

to be located at: 6730 Chase Lake Road, Fowlerville, MI 48836

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend) **BASED ON APPROVAL WITH CONDITIONS BY THE CONWAY TOWNSHIP PLANNING COMMISSION ON 11/21/17**
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote
Yeas: 5
Nays: 0
Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Conway Township
council/board at a regular meeting held on Nov 21, 2017
(regular or special) (date) (Township, city, village)

Todd Anderson [Signature] 11/21/17
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059

**RESOLUTION TO CONDITIONALLY AMEND THE
OFFICIAL ZONING MAP**

Resolution No. 171121- 02

Conway Township

WHEREAS, the Conway Township Board of Trustees has previously adopted the Conway Township Zoning Ordinance ("Zoning Ordinance") pursuant to its powers under the Michigan Zoning & Enabling Act ("MZEA");

WHEREAS, Asa Kreeger as member of Conway Land Company, LLC ("Owner"), has requested that property associated with parcel no. 4701-34-200-006 and commonly known as 6995 N. Fowlerville Road, Fowlerville, Michigan be rezoned from Residential (R) to Commercial (C);

WHEREAS, Owner has voluntarily offered certain conditions along with the rezoning request, which have been set forth on the **Conditional Rezoning Agreement** presented by applicant and attached as **Exhibit A**;

WHEREAS, after public hearing, the Planning Commission made findings and considered the factors set forth in Section 4.05 of the Zoning Ordinance, and the Planning Commission has recommended the Board approve the applicant's conditional rezoning request;

WHEREAS, the Livingston County Planning Commission has also reviewed and recommended approval of the conditional rezoning request;

WHEREAS, the Board has made its own findings and considered the Section 4.05 factors and, for the reasons stated on the record, has approved the conditional rezoning request as recommended by the Planning Commission,;

WHEREAS, authority is provided to the Board to amend the official map of the Zoning Ordinance with conditions presented by the application per sections 401 and 405 of the of the MZEA, MCL 125.3401 and 125.3405;

NOW, THEREFORE, BE IT RESOLVED that:

1. The official zoning map of Conway Township is hereby amended to reflect that property associated with parcel no. 4701-34-200-006 and commonly known as 6995 N. Fowlerville Road, Fowlerville, Michigan has been rezoned from Residential (R) to Commercial (C) subject to the conditions offered by applicant and as set forth on the Conditional Rezoning Agreement attached as Exhibit A.
2. The Supervisor and Clerk are directed to execute the Conditional Rezoning Agreement attached as Exhibit A.
3. The ordinance confirming the conditional rezoning attached as **Exhibit B** is adopted.
4. The amendments shall take effect after 30 days or when the Conditional Rezoning Agreement is fully executed and recorded, whichever occurs later.

5. All other ordinances, policies, and procedures that are in conflict with the Amendments herein adopted are repealed.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

- Rife: aye
- Anderson: aye
- Grubb: aye
- Parsons: aye
- Kreeger:recused

The Supervisor declared the resolution adopted at a regular meeting of the Board held on November 21, 2017.

Todd Anderson, Clerk

CONDITIONAL REZONING AGREEMENT

THIS AGREEMENT is executed this 21st day of November, 2017, by Conway Land Company, LLC, a Michigan limited liability company, whose address is 304 Maple Street, Howell, Michigan 48843 (“Owner” or “CLC”), and Conway Township, a Michigan general law township, whose address is 8015 N. Fowlerville Road, Fowlerville, Michigan 48836 (the “Township”).

WITNESSETH:

WHEREAS, CLC is the owner of a certain parcel of land located in the Township identified by Tax Identification Number 4701-34-200-006 (the “CLC Parcel”) and legally described as:

[See Legal Description attached hereto as Exhibit A]

WHEREAS, CLC desires to rezone the CLC Parcel from R-Residential to C-Commercial;

WHEREAS, CLC desires to voluntarily offer in writing certain standards and/or regulations regarding the use and development of the CLC Parcel as a condition to rezoning the land and amending the Township zoning map;

WHEREAS, section 3405 of the Michigan Zoning Enabling Act, 2006 PA 110, MCL 125.3405, authorizes the Township to approve certain conditions regarding the use and development of the CLC Parcel as a condition to rezoning the land or an amendment to the Township’s zoning map;

WHEREAS, after public hearing was held, the Township Planning Commission reviewed CLC’s rezoning request and offer of conditions and has recommended approval to the Township Board;

WHEREAS the Livingston County Planning Commission has reviewed CLC’s rezoning request and offer of conditions and has likewise recommended approval to the Township Board;

WHEREAS, the Township Board has determined that rezoning the CLC Parcel from R-Residential to C-Commercial, subject to the conditions set forth herein, are deemed to be reasonable uses of the CLC Parcel and promote the public health, safety and general welfare, for which the Township Board is willing to accept these conditions to the approval of the rezoning request.

NOW THEREFORE, in consideration of the premises, covenants and agreements set forth herein, CLC offers and the Township accepts the following as conditions to the rezoning of the CLC Parcel from R-Residential to C-Commercial:

1. The property shall not be used as an airport, heliport or related uses as referenced in section 6.23 of the Township’s zoning ordinance.
2. The property shall not be used for public buildings.
3. The property shall not be used for adult regulated uses.
4. The property shall not be used for small, medium, or large wind energy turbines.
5. The property shall not be used for self-storage facilities or contractor’s yards.

- 6. In the event of a conflict between the provisions of any Conway Township ordinance and the terms of this agreement, the terms of this agreement shall prevail.
- 7. All of the conditions enumerated herein shall be binding upon and inure to the benefit of the Owner and its successors and assigns.
- 8. In the event Owner or its successor or assigns is deemed by Township to be in default of any of the terms of this agreement, the Township shall be entitled to injunctive relief in addition to any other relief permitted by law or ordinance, and the Township shall be entitled to any reasonable attorney fees incurred because of the default.
- 9. No amendment of these conditions shall be allowed absent re-notice and re-hearing pursuant to normal Township rezoning procedures.
- 10. All of the conditions enumerated herein shall run with the land and be applicable to the CLC Parcel and any subsequent divisions, subdivisions or condominium projects established on the property or any part thereof.
- 11. The Owner agrees that the conditions contained herein shall be recorded with the Livingston County Register of Deeds upon approval by the Conway Township Board.

IN WITNESS WHEREOF, the parties have caused this Conditional Rezoning Agreement executed effective as of the day and year first above written.

CONWAY LAND COMPANY, LLC,
A Michigan limited liability company

By: Asa Kreeger
Its: Member

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of November, 2017, by Asa Kreeger on behalf of Conway Land Company, LLC.

_____, Notary Public
_____, County, MI
Acting in _____ County, MI
My Commission Expires: _____

CONWAY TOWNSHIP,
A Michigan General Law Township

By: Michael Rife Its:
Supervisor

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of
November, 2017, by Michael Rife, its Supervisor, on behalf of Conway Township.

_____, Notary Public
_____, County, MI Acting in
_____, County, MI My
Commission Expires: _____

CONWAY TOWNSHIP,
A Michigan General Law Township

By: Todd Anderson
Its: Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me, a notary public, on the _____ day of
November, 2017, by Todd Anderson, its Clerk, on behalf of Conway Township.

_____, Notary Public
_____, County, MI Acting in
_____, County, MI My
Commission Expires: _____

Drafted by and when recorded return to:
Roger L. Myers, Esq.
Myers & Myers, PLLC 915
N. Michigan Ave. Howell,
MI 48843

**** PER DISCUSSION WITH APPLICANT ATTORNEY ON 11.15.17, APPLICANT WILL PROVIDE
LEGAL DESCRIPTOIN TO ATTACH AS EXHIBIT A TO THE CONDITIONAL REZONING
AGREMEEMNT PRIOR TO RECORDING, SUBJECT TO REVIEW/APPROVAL BY TOWNSHIP
ATTORNEY**

EXHIBIT B TO RESOLUTION

ORDINANCE TO CONDITIONALLY AMEND THE OFFICIAL ZONING MAP**CONWAY TOWNSHIP
LIVINGSTON COUNTY, MICHIGAN**

An ordinance to amend the Conway Township Zoning Ordinance by conditionally rezoning certain property located in Section 34 commonly known as 6995 N. Fowlerville Road from a Residential (R) District Zoning Classification to a Commercial (C) District Zoning Classification pursuant to the terms of a conditional rezoning agreement between the property owner, Conway Land Company, LLC, and Conway Township dated November 21, 2017, and to repeal all ordinances or parts of ordinances in conflict herewith.

SECTION 1 - REZONING OF PROPERTY

The official zoning map of Conway Township, as described and set forth in Article 20 of the Conway Township Zoning Ordinance and incorporated by reference, is hereby amended so as to rezone the property being legally described as set forth in Section 2 and associated with property tax identification number 4701-34-200-006 from the Residential (R) District Zoning Classification to Commercial (C) District Zoning Classification of the Conway Township Zoning Ordinance pursuant to the provisions of the Conditional Rezoning Agreement between Conway Land Company, LLC, and Conway Township dated November 21, 2017.

SECTION 2 - LEGAL DESCRIPTION OF SUBJECT PROPERTY

Land situated in the Township of Conway, County of Livingston, State of Michigan, and legally described as follows:

A part of the Northeast quarter (NE ¼) of Section 34, T4N, R3E, described as follows: Beginning at the Northeast corner of said Section 34; thence South along the centerline of Fowlerville Road 330 feet; thence West 198 feet parallel to the centerline of Chase Lake Road; thence North 330 feet parallel with the centerline of Fowlerville Road to the centerline of Chase Lake Road; thence East 198 feet along the centerline of Chase Lake Road to the point of beginning.

Commonly known as: 6995 N. Fowlerville Road
Parcel ID # 4701-34-200-006

SECTION 3 - SEVERABILITY

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by any judicial determination or statutory or constitutional provision, it shall not affect the remainder of such Ordinance which shall continue in full force and effect.

Motion to adjourn meeting at 8:40 PM. Moved by Anderson. Support from Grubb. Motion passed.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

REGULAR MEETING

December 19, 2017

Supervisor Rife called the meeting to order at 7:00 p.m. with the pledge to the American flag.

Present: Rife, Grubb, Parsons, Anderson, Kreeger. Township attorney Cooper and several residents.

Motion to approve the consent agenda. Motion by Parsons. Support from Anderson. Motion passed.

Included in the consent agenda: November 21, 2017 meeting minutes, Planning Commission minutes, Zoning Administrator report, Financial report, Disbursements, Internet Committee minutes, Credit card statement, Cemetery Minutes, Trustee Report.

Motion to approve the board meeting agenda as amended. Motion by Parsons. Support from Anderson. Motion passed.

Agenda Amendments: VIII. NEW BUSINESS 3. Newspaper advertisements for Internet Education 4. iPad 5. Planning Commission Appointments 6. Projector and Screen

Supervisor Rife opened the public hearing on the Daisey Lane Special Assessment District at 7:02 p.m. Hearing no comment the hearing closed with a motion from Parsons. Support from Grubb.

Motion to approve the Request for Proposals for Design, Engineering, and Consulting Services for a Fiber Broadband Network in Conway Township dated 12-22-2017 with the attorney's amendments. Motion by Parsons. Support from Grubb. Motion passed.

**RESOLUTION TO REDETERMINE COSTS FOR THE
DAISEY LANE SPECIAL ASSESSEMNT DISTRICT
(Year Two)**

Resolution No. 171219- _01_

Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") previously approved a Special Assessment District for the maintenance of Daisey Lane, a private road, on June 21, 2016 in Resolution No. 160621-1 ("Resolution");

WHEREAS, the Resolution requires an annual review and redetermination of the costs of regular road maintenance and snow plowing services, known as assessment Part A ("Assessment");

WHEREAS, the Resolution requires the Board to hold a public hearing in conjunction with that review and redetermination;

WHEREAS, the Board set the time and place for a public hearing to discuss the anticipated cost for year two of the Assessment for December 19, 2017, at 7:00 pm at the Conway Township Hall, notice of which was provided by publication only because the Board anticipated that there would be no increase in costs from year one to year two;

WHEREAS, the Board has reviewed the cost estimates provided and has determined that the costs for year two shall be the same as year one, which is \$476.54 per parcel;

NOW, THEREFORE, BE IT RESOLVED that:

1. The assessment amount for Part A of the Daisey Lane SAD is hereby approved for year two in the amount of \$476.54 per parcel.
2. The estimates of costs presented are on file with the Township.

The foregoing resolution offered by Board Member Parsons.

Second offered by Board Member Anderson.

Upon roll call vote the board members voted as follows:

Rife: aye

Anderson: aye

Grubb: aye

Parsons: aye

Kreeger: aye

The Supervisor declared the resolution adopted at a regular meeting of the Board held on December 19, 2017.

Todd Anderson, Clerk

Motion to hire Mayhew's Services, Inc. to perform snow removal on Daisey Lane for the rest of the season.

Motion to publish ads for public education regarding the internet project after the RFP is complete. Motion by Anderson. Support from Parsons. Motion passed.

Motion for the Clerk to obtain bids to purchase tablets or laptops for the board's use. Motion by Rife. Support from Anderson. Motion passed.

Motion to appoint George Pushies and Chuck Skwirsk to a three-year term on the Planning Commission to expire on 12/31/2020. Motion by Parsons. Support from Anderson. Motion passed.

Motion for the Clerk to obtain prices and ideas for projectors and screens for use during meetings. Motion by Anderson. Support from Parsons. Motion passed.

Motion to adjourn meeting at 8:46 PM. Moved by Grubb. Support from Anderson. Motion passed.

Todd Anderson, Township Clerk

Elizabeth Whitt, Deputy Clerk

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